

**CITY COUNCIL MEETING
CITY ADMINISTRATION OFFICES**

**MAY 6, 2004
7:30 PM**

Mayor Marksberry called the meeting to order with the Pledge of Allegiance. A quorum of Council was determined with all of Council present.

MINUTE APPROVAL

Minutes of the April meeting had been previously distributed to the Council and Mayor Marksberry. After discussion a motion was made by Councilwoman Scott to accept the minutes as written, 2nd by Councilman Brown; motion carried 5-0.

REPORTS OF COMMITTEES, BOARDS & DEPARTMENTS

PLANNING AND ZONING COMMISSION—BOB WHITE

Bob White informed the Mayor and Council the Plan Commission meets on the 2nd Monday of the month at 6:00. The Board of Zoning Appeals meets the 2nd Tuesday of the month when needed. He reported the Plan Commission had been working on the zoning update for the last few years. They have held public hearings to address the updates. This should be complete by summer. The next step is to address the fee schedule for permits, etc. White welcomed the Mayor and Council to attend the meetings.

PORT AUTHORITY

Pee Wee Curry reported to the Mayor and Council the Port Authority meets on the 3rd Monday of the Month at 7:30 pm. He stated the Board continues to research ferry options and interest. He further reported they purchased property on the riverfront and would like City participation or input regarding enhancements to the property.

TOURISM

Sherri Timms Tourism Director presented Council with a report of Activities. See Attached Exhibit A. She also presented the latest Newsletter/Calendar. Timms stated the goal of Tourism is to work collaboratively and professionally towards increasing visitors and sales in Rising Sun.

ECONOMIC DEVELOPMENT

Tammy Elbright presented a quarterly report from the Economic Development Commission to the Mayor and Council. See Attached Exhibit B. She stressed the involvement of EDC in assisting TPMA with the implementation of the economic development analysis plan.

MAIN STREET

Main Street Director, Tammy Elbright presented a quarterly report for Historic Downtown Program and Looking forward to 2004 to the Mayor and Council. See Attached Exhibit C. She presented the Comprehensive Work Plan for Historic Downtown Rising Sun for their review. This work plan explains the mission, vision and program structure. She also presented a list of Board and Membership meetings for the Chamber of Commerce and Historic Downtown.

PARK BOARD

Matt Mobley represented the Park Board. According to Mobley there had been developments and upgrades to the Arnold Creek Boat Ramp. Currently the Board is working on grant funding for tennis courts through the RS Regional Foundation and has plans to install handicap accessible playground equipment at the park. They plan to add another shelter in the new community park or on the riverfront property located at Front and Plum Street. They also continue to work on the Five Year Park plan.

REDEVELOPMENT COMMISSION

Councilman Gene Siekman reported Redevelopment has been working on the Presbyterian Church. There have been 2 community meetings. They are working on architectural design and funding options. The barn has been demolished behind the church. The Board worked closely with Tammy Elbright in accepting a proposal from Acapulco's at the former Colonel Pepper location. They are in the process of taking the Macku property back and requesting for proposals for this as well.

PROJECT MANAGERS REPORT

See Attached Exhibit D.

Northcutt informed Council the cost of the additional docks for the riverfront was \$36,632 which exceeds the approved cost of up to \$35,000. After discussion a motion was made by Councilman Siekman to approve the additional cost of \$1632, 2nd by Councilman Brown; motion carried 5-0. Councilman Siekman questioned the timeframe for installation. Northcutt stated they should be installed between June 12th and June 18th.

RS POLICE DEPARTMENT

Chief of Police David Hewitt informed the Council and Mayor Marksberry there would be seat belt checks in May and June. He presented "Report Impaired Driver" signs that will be placed at two different locations. Notification of the awarding of funds for the vest grants will be by mid June. The week of May 9th is National Police Week—there will be cars supporting blue ribbons. They have had 230 hits on the web site with

requests from different agencies as well. Also the Board of Works approved \$21,911 for the purchase of a new police vehicle which is appropriated in the 2004 Police Budget.

BOARD OF WORKS

Mayor Marksberry reported a grant was received through IDEM for 25% of the cost of a multipurpose vehicle. A grant application was submitted to the RS Regional Foundation for funds towards equipment for the vehicle.

Mayor Marksberry informed Council 2 checks were received from the RS Regional Foundation for the Waterslide Grant application and the Riverfront Phase 3B project. According to Marksberry the Board of Works approved a payment/draw of \$5,000 for the waterslide at the pool. He also stated he continues to work with IDEM regarding the former Fryman property. With the information currently at hand Project Manager Northcutt has calculated a cost of approximately \$75,000 to black top the area and \$11,000 for monitoring wells.

Marksberry presented a proposed contract with Andrea Grimsley in an amount not to exceed \$3,500 for consulting services for the plaza fountain in Riverfront Phase 3B project. Attorney Siekman had reviewed the contract and felt it was in order. After discussion a motion to approve the contract with Andrea Grimsley in an amount not to exceed \$3,500 was made by Councilwoman Scott, 2nd by Councilman Brown; motion carried 5-0.

UNFINISHED BUSINESS

None

NEW BUSINESS

Mayor Marksberry reported to Council he had traveled to Indianapolis to receive a Half Century Award on behalf of Brown Tool Manufacturing from the Department of Commerce. Brown Tool Manufacturing has been in business for 63 years.

PORT AUTHORITY—PUBLIC ACCESS—LARRY GIPSON

Larry Gipson representing the Port Authority reported to the Mayor and Council the Port Authority plan to draft Guidelines and Regulations for public access of the riverfront docks. The Port Authority will need to meet with a City representative and likely the Police Department and Coast Guard to get a better understanding of what is necessary. According to Attorney Siekman the Guidelines would be adopted by the Port Authority and approved by Council in Ordinance form. At this time the Port Authority requested Council's support in proceeding with these draft regulations, and will return to Council with these documents upon their completion.

RESOLUTION 2004-13 CITY POOL PROPOSED FEE SCHEDULE

Mayor Marksberry presented Resolution 2004-13 “Resolution Setting Rates for Proposed Pool Fee Schedule” for Council approval. After discussion a motion was made by Councilman Slack to approve Resolution 2004-13, 2nd by Councilman Padgett; motion carried 5-0.

POLICY AMENDMENT

Mayor Marksberry informed Council there are policy issues which need to be addressed. According to Attorney Siekman the policy has been pieced together in the past and a handbook with job descriptions and city policies is needed. Clerk Gipson stated the issue became apparent with the addition of the new computer software. Paid time off which is currently calculated in days is broken down to hours with the new software. Gipson further stated the Police Department works 12 hour shifts—does this entitle them to more time off? Is a sick day 8 hours or 12 hours for the Police Department? Mayor Marksberry stated he had received information from Bingham and McHale and spoke with Joe Hogsett with this firm. He requested authority to proceed with employing outside Counsel for assistance in preparation of policies. He plans to form an employee committee to assist in this preparation as well. After discussion a motion was made by Councilman Siekman to give Mayor Marksberry authority to employ outside Counsel to aid in preparing these policies, 2nd by Councilwoman Scott; motion carried 5-0. Clerk Gipson and Chief of Police David Hewitt emphasized the importance of addressing the day to hours issue as soon as possible. It was stated that Departments would continue to calculate PTO time as it is currently calculated until this area is amended. Mayor Marksberry will request this issue be addressed by the outside Counsel first.

MISCELLANEOUS BUSINESS

Mayor Marksberry presented a quote for new banners on several street poles within the City in the amount of \$5,140 plus shipping and handling. It was discussed another quote would be nice as a comparison of cost. After further discussion a motion was made by Councilwoman Scott to approve the purchase of banners in an amount not to exceed \$5,140 and shipping, 2nd by Councilman Brown; motion carried 5-0.

Project Manager Mike Northcutt informed Council the City owns a lot 100 X 150 next to the Day Care facility. A citizen has questioned if the City would want to sell the property. After discussion it was determined Stanley Ballard and his son would like to purchase the property and build a fitness/gym facility. There was much discussion and this will be researched further. According to Attorney Siekman the process would be somewhat extensive with appraisals and fair and open bidding

Myrle White with 911 Communications approached Council regarding upgrading cell phone service with Nextel. According to White the initial cost is \$498 and monthly cost

of \$179 for 2 units. According to Clerk Gipson, White has these funds available in his riverboat budget. An agreement will have to be signed by the City to make this purchase. After discussion a motion was made by Councilman Siekman to allow the City to enter into to an agreement with Nextel for this Communications 911 purchase, 2nd by Councilman Slack; motion carried.

Mayor Marksberry shared a Thank You letter from Ripley County for Revenue Sharing Funds with Council.

Clerk Gipson informed Council State Board of Accounts was still auditing for 2003. The Indiana Workforce Development has also been auditing the City for 2001-2003. Gipson also reminded Council of the IACT McCloskey Leadership Conference to be held at the Grand Victoria May 12-14.

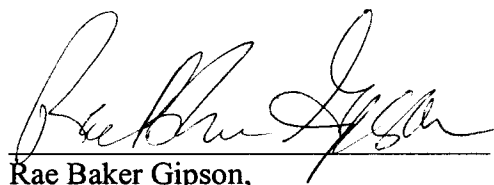
Councilman Brown and Councilwoman Scott reported attending the ribbon cutting ceremony at Belterra Casino in Switzerland County.

Attorney Siekman informed the Mayor and Council he would not recommend an extension of time for the current riverfront project with LMS. Weather days can be used, but if another ninety day extension of time is granted; it will most likely be used by the contractor. He recommended dealing with this on a day to day basis.

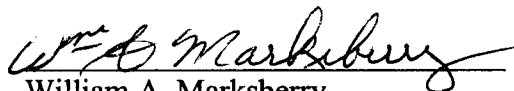
Sherri Timms informed the Mayor and Council the Ohio River Foundation will have a kayak of events the weekend of June 27th and the group would like to camp on the riverfront. There will be approximately 35 people. Mayor Marksberry will research options and work with Timms on this.

After the reviewing and signing of claims, and with no further business; a motion to adjourn was made by Councilman Siekman, 2nd by Councilwoman Scott; meeting was adjourned at 9:10.

Attest:



Rae Baker Gipson,
Clerk Treasurer



William A. Marksberry,
Mayor

RESOLUTION 2004 - 13

WHEREAS the Common Council of the City of Rising Sun, Ohio County, Indiana wishes to adopt rates for the use of the Rising Sun-Ohio County Community Pool; and

WHEREAS the Common Council reviewed the proposed fee schedule;

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Rising Sun, Ohio County, Indiana that the following fee schedule for admission to the Rising Sun-Ohio County Community Pool and rental of the same be adopted:

Pool Admission (Daily)

Adult	\$3.00
Children (7 -17 yrs.)	\$2.00
Children (6 & under)	FREE
Senior Citizens (55 & over)	FREE

Pool Admission (Season Pass)

Adult	\$30.00
Child (7-17 yrs.)	\$35.00
Family (4 or more)	\$95.00

Swimming Lessons

Child (3-17 yrs.)	\$20.00
Adult	\$15.00

Pool Rental

Rental	\$150.00
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This Resolution is effective upon its adoption.

DULY ENACTED by the Common Council of the City of Rising Sun, Ohio County, Indiana on the 6th day of May, 2004 by the following vote of the members present:

Gerald L. Brown
Gerald L. Brown

Steve Slack
Steve Slack

Mike Padgett
Mike Padgett

Gene Siekman
Gene Siekman

Stephanie Scott
Stephanie Scott

PRESENTED BY ME to the Mayor of the City of Rising Sun, Indiana this 6th day of May, 2004, at 8:20 o'clock in the P.M.

Attest:

Rae Baker Gipson
Rae Baker Gipson, Clerk Treasurer

Wm. A. Marksberry
Wm. A. Marksberry, Mayor

Exhibit A

Tourism Promotion 2004

Ongoing:

Print:

Indiana Travel Guide
AAA Home and Away
Arthur Frommer's Budget Travel
Down the Lazy River Promotions
Brochure pages: Indianapolis Star
Cincinnati Magazine
Indianapolis Monthly
Madison Roundabout
Playbill(Aronoff Center Program beginning with Oklahoma April 13)

Radio:

WSCH, WXCH local
WKRC Cincinnati
WGRR Cincinnati
B105 Cincinnati
WIBC Indianapolis
REAL Radio 97.1 Indianapolis

WEBSITE: enjoyrisingsun.com; newly designed
Downthelazyriver.com
enjoyindiana.com

Newsletter Calendar
Satellite Office

As of May 20:

Newspaper wraps for Grand Victoria Hotel: 60 per day with all businesses listed
Trolley tickets

Television:

Cable Cincinnati and Indianapolis
Discovery, TLC, HGTV, Fox News, CNN, etc.

Brochures:

5,000 mailed 2003
3,000 mailed through Down the Lazy River Coop
2,000 sent rest stops in Indiana and Kentucky(not allowed in Ohio because of gaming reference)

The first quarter of 2004 has been a busy one. The tourism commission has hired an advertising agency, the Seven Twenty Group from Indianapolis.

We have been busy developing and placing brand advertising as it relates to our market. New products have been developed and some visionary marketing tools will be implemented within the next week(barn art).

We have started the process to develop the architectural walking tour. Brenda O'Neal has agreed to be a volunteer to locate microfilm files of the Ohio County News, so that we can use the history of the homes as they were depicted in the newspaper column Helen Marie Ray wrote. A personal history of the home only enhances the bricks and mortar appearance and architectural style. I do not have a timeline established for this yet.

We have been working diligently with the Grand Victoria to establish common goals. We are cosponsoring a few events and working with group sales as well as the hotel manager and the acting general manager.

We have issued marketing grants to Historic Downtown, SEIFA(Pendleton Art Center), Rising Sun Rodeo, Shiner Pride Car Show, the Navy Bean Festival and the Ohio County Historical Society Museum.

The new website is up and running. The Home page and What's Hot pages will change monthly, photos will change more often.

We have fielded calls and sent out over 1200 brochures just in the month of April.

As the marketing plan progresses, we will evaluate how it is going(probably July1). We will evaluate it by number of rooms rented, number of visitors, and increase in sales.

Our plans are to increase visitation and sales, form collaborations and cooperative efforts whenever possible, and to represent Rising Sun and Ohio County in a professional and effective manner.

EXHIBIT D

Rising Sun Economic Development Commission
Ohio County Economic Development Commission

Quarterly Report
January 1- May 6, 2004

Received Grant from the Rising Sun Regional Foundation to hire Thomas P. Miller & Associates to assist in the Economic/Community Development Analysis and Implementation for Rising Sun and Ohio County. The study will be financed by the City of Rising Sun's EDC, Ohio County's EDC and the Rising Sun Regional Foundation's Grant.

On February 19 conducted community meeting to inform local community leaders of the processes that Thomas P. Miller & Associates will take to carryout the analysis.

The EDC will hold a meeting on May 18 to hear preliminary recommendations from Thomas P. Miller & Associates and will have final recommendations early in June.

The EDC is looking into the possibility of selling property behind the Ohio County Health Dept. to an adjoining landowner.

The EDC wants to once again start up conversation with Myron Barbour toward the purchase of property on N. 56.

Future plans for EDC are to assist in the implementation of the economic development analysis plan conducted by Thomas P. Miller & Associates.

EXHIBIT C

Historic Downtown Program of Rising Sun Quarterly Report January 1 – May 6, 2004

The Historic Downtown Program has been involved in a number of events, economic development and promotional projects thus far this year.

Our organization adopted the Historic Downtown's Comprehensive Work Plan for 2004 (enclosed copy) The organization's work plan defines our committee's functions and goals for this year.

Submitted Annual Report to Indiana Main Street (copy in Mayor's office) This report is an evaluation for recognition as a National Main Street Program. The criteria is based on broad based public support, historic preservation ethics, and active board of directors, adequate funding, a paid professional manager and reporting of economic progress by providing statistical information. We have met the criteria and are a Certified Main Street Community, which allows the organization and the city extra consideration when applying for federal and state grants and programs.

Our organization has just completed the Painted Pot Project and the Adopt-a-Plot Project, for downtown beautification and is working with Redevelopment to promote the Paint the Town program.

We are continually working with Sherry Timms, Tourism Director and Eric Scudder from the 7/20 Group to assist in the promotion of Rising Sun and Ohio County.

Assisted with 4 new business start-ups and one expansion. At the present time, working with another business to expand into Rising Sun, a coppersmith from Metamora.

New Businesses:

Acapulco

Home Among Friends

River Valley Winery

Within Skin

Endearing Bookworm and Coffee Shop – Expansion

We are working with building owners to encourage structure improvements for downtown historic buildings.

Working with Redevelopment, P.A.S.T Architect, and the State Historic Preservation Office on the restoration plans for the First Presbyterian Church

Working with the Dept. of Commerce, SEI Regional Planning, and S.K. Wilson & Associates on grant funding for the restoration of the First Presbyterian Church.

Assisted Ed Sullivan and ECD with Thomas P. Miller & Associates Economic/Community Development Analysis and Implementation for Rising Sun and Ohio County.

Served as representative for Rising Sun and Ohio Co. to Indiana Dept. of Commerce GO BLITZ! Program. Learned about programs through the IDC that are beneficial to our local businesses. Two of our companies participated in their GO BLITZ! Program, Brown and Tool and Harps on Main.

Serving as representative for Rising Sun and Ohio Co. to Indiana Dept. of Workforce Development to participate in a workforce forum in June for Ohio and Dearborn Counties. Training local students for jobs within our county.

Serving as representative for Rising Sun and Ohio Co. on the INVISION council. EDC leaders in southeastern Indiana promoting the region for economic development.

Assisting Mayor Marksberry and Mike Northcutt on Phase III Riverfront Fountain Project and collected information for the Mayor and Port Authority on the possibilities of a ferry in Rising Sun and the "Big P" grant for additional dockage for water crafts 26' and larger.

Working with Tourism and the City to encourage larger passenger boats to schedule Rising Sun for stops in 2005. Sent out promotional materials to:

Hotel Excursion Barge Co.
Mississippi Queen
Delta Queen
American Queen

Also have talked with B&B Riverboats to schedule additional trips to Rising Sun and have talked with the Queen City Boat Co. to start scheduling trips to Rising Sun. Both companies are based out of the Covington and New Port area.

Updated Website for the Historic Downtown Program
www.enjoyrisingsundowntown.com

Interviewed with Channel 9's, John Lomax. The topic was the "Arts as Economics" in Rising Sun and the Pendleton Art Center

Interviewed with the Jacqueline DeMaline, the art's columnist for the Cincinnati Enquirer. The topic was the restoration of the Presbyterian Church into a community performance center and meeting facility.

Exhibit C

LOOKING FORWARD TO 2004

2004 is looking very promising at this time and we are only 28 days into the New Year! Listed below are some of the events and projects that we will be involved with in 2004.

The January opening of "Acapulco Mexican Restaurant"

The March opening of "Home Among Friends"

Starting the restoration of the Presbyterian Church into a community performance area/meeting area.

Continued riverfront development at the Pavilion area, which will include a water fountain

The re-opening of the coffee shop and the expansion of the Endearing Bookworm/ Na-Wak-Na Market

The opening of "River Valley Winery" and "Within Skin".

An aggressive new mayor and council that believe in continued downtown and riverfront development.

The Seven/Twenty Group

Thomas P. Miller & Associates

Goals for 2004:

1. Strengthening our Main Street Program, by creating more interest in our community, merchants, and volunteers. Let them know who we are and what our functions are.
2. Working with the Redevelopment Commission to turn empty storefronts into viable businesses that will complement the rest of downtown and Rising Sun.
3. Work with the Redevelopment Commission and the City on the restoration of the Presbyterian Church.
4. Work closely with Tourism's Director, Sherry Timms and the Seven/Twenty Group toward increased tourism vitiation to our community.
5. Work with the Economic Development Commission and Thomas P. Miller & Associates toward an economic development plan for Rising Sun and Ohio Co.
6. Work with Mayor Bill Marksberry and City Council toward creating additional economic investments in the downtown area and all of Rising Sun.

Exhibit D

Project Manager's Report

May 6, 2004

Project Status

- 1) **Riverfront Phase III under construction. On hold due high water. Project to be completed this spring. No monthly progress meeting to be held, no change.**
- 2) **South High Street Drainage Improvements had pre-bid meeting on April 29, 2004. We have four plan holders, only one of the four attended this meeting Dave O'mara. Bids due May 12, 2004 at 10:00 am. Council meeting to award bid on May 13, 2004 at 5:00 pm. Easements need to be revised this will be done by addendum on Monday, this will not affect bids.**
- 3) **River Front Advisory Board working on plans for Phase III B.**
- 4) **Permit for Docks, should have verbal next week. Have contract for 36,632.00 for dock from DH & MF error found in quote of \$4865.00. Possible delivery June 12 thru the 18.**
- 5) **Pool slide concrete pad and electrical conduit installed, awaiting delivery and installation. Board of Works approved \$5000.00 for draw.**
- 6) **Dave O'mara started Fourth Street Drainage project should be completed May 6, 2004.**
- 7) **We will due pavement patch at Lincoln Street , intersection at Main and High soon to complete these projects.**