

Rising Sun Ohio County Port Authority

Meeting Minutes

March 16, 2015

City Hall, Conference Room 6:30 pm

Members Present

Members in attendance were President Brent Bascom, Steve Melchers, William Bollier, and Abbey Berkley, Recording Secretary & Board Member.

Call to Order

Brent Bascom called the meeting to order with the pledge of allegiance.

Old Business

Meeting Minutes

After the reading of the January minutes, Berkley motioned to approve the minutes; Melchers 2nd; motion carried 3-0. February's meeting was cancelled due to bad weather.

Docks

Bascom, Melchers, and Berkley filled in Bollier on the discussion meeting they had with all different parties. The bottom line was the discussion to proceed with how the docks were handled in the past, but to look into seeking funding from the community foundation and regional foundation to proceed with the project in hopefully a cost saving way. Melchers noted that this summer he was going to take note when visiting other docks and observe how they engineer their docks. It was noted that for a plan to be constructed on how to put in the dock, with various testing, McDaniel had given the board a quote of approximately \$17,400.

New Business

Kurt Cappel Compensation

After several unsuccessful attempts to make contact with Kurt Cappel the board has been unable to obtain tax forms from the past board member. Since Kurt made \$392 Bottomline services advised to pay Kurt the remainder of his pay \$43.32; Bollier motioned to follow through with the final payment and Melchers seconded; motion carried 3-0. To avoid this happening again Berkley presented the board members with the tax papers for the 2015 year to fill out and return.

Bills

The only outstanding bill that had been presented was for Abbey Berkley's secretary pay, issued in quarterly increments of \$300. Melchers motioned to pay, Bollier 2nd; motion carried 3-0.

Lock Box at FSB

Berkley mentioned that FSB would not let her do anything with the Safety Deposit Box because the only set of approved minutes she had noted her on the Accounts, which they deemed as the Checking and savings. Berkley isn't sure what is in the box but knows the last time the PA tried to get into the contents the attorney had to get a subpoena,

Melchers asked if the box was needed, and if it wasn't if we could just close the box? After discussion Melchers made a motion to add Berkley to the Safety Deposit Box, and if contents were not needed to be locked in the box to remove them and be kept at City Hall, Bollier 2nd motion carried 3-0.

Checking and Savings at UCB

Berkley noted that FSB had been using an incorrect tax id number for the PA; which was discovered when Bottomline was trying to file taxes. After spending hours on the phone with IRS and other places, Berkley obtained the correct number. Berkley made a motion to correct the tax number on the account when adding President Bascom to the accounts as well, Melchers 2nd; motion carried 3-0. Berkley also passed out usernames and passwords so all members could view account information and balances.

Compensation of Pay

Berkley printed off the compensation of pay to go over with the board members. Discussion was made if we should be paying those who do not attend meetings and it was noted to revisit this topic next month with our attorney present.

Adjournment

A motion was made by Abbey Berkley to adjourn the meeting. The motion was seconded by William Bollier and passed unanimously. Meeting adjourned at 7:44 pm.

Submitted for review 4-20-15

Abbey Berkley, Recording Secretary

Brent Bascom, President

Abbey Berkley, Secretary